

(RePAC)
Rehoboth Public Access Corp. Inc

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March 22, 2011

Sally Knox
COA
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Certified Mail: 7009 0080 0001 5915 9143

Mrs. Knox;

RePAC is pleased to report that its new video recording and transmission equipment has been installed and is operational. We have installed four remotely controlled Sony video cameras (Model EVJD70), a Broadcastpix video switcher with integrated effects and graphics (Model Slate 1 OOG). RePAC also installed a suspended Sanyo projector (Model PLCXK2600) for groups who require power point presentations such as the Rehoboth Finance Committee. The new audio equipment includes eight Shure gooseneck microphones with individual mute capability (Model MX4 18), and a choir microphone for use by the audience. All electrical wiring for the installation was performed by a licensed electrician in accordance with all building codes. Several items remain to be implemented. An omnidirectional cartridge will be installed in the existing choir microphone, a second choir microphone remains to be installed, and the "On Air" sign needs to be installed and connected to the main frame. The INET Jack need relocation inside the closet. RePAC is currently planning to perform this work when the building is not used by other groups.

As I understand the current senior center policy, it is the responsibility of the group holding a public meeting or gathering to arrange and prepare their tables and chairs accordingly. Although RePAC provided this preparation for public meetings in the past, RePAC is neither contractually obligated to do so nor does it receive payment for such janitorial services. As you suggested on March 21, 2011, we will contact the Board of Selectmen at our earliest convenience to determine how best to accomplish the placement of the chairs and tables for public meetings.

Sincerely youj,

Roger Breault, Chairperson